



**ASPIRE RECOGNITION OF EXCELLENCE IN
INSPIRATIONAL APPROACHES TO HEALTH PROFESSIONS EDUCATION
IN A MEDICAL, DENTAL AND VETERINARY SCHOOL
LETTER OF INTENT FORM**

Unlike other ASPIRE Awards, the Inspirational Approaches to Health Professions Education is a two-step process. First is to provide a brief description of the inspirational approach you are considering submitting. This will be reviewed by our panel and we will select those that represent an area that is not a part of the currently existing awards and truly inspirational. Upon the review, we will let you know if you should submit a full application.

BEFORE SUBMITTING YOUR LETTER OF INTENT

Before you submit your letter of intent it is important that you understand the full application requirements. So, please read the following supplementary papers:

1. **ASPIRE Recognition of Excellence in Inspirational Approaches to Health Professions Education in a Medical, Dental and Veterinary School – Application with Criteria**
2. **ASPIRE Inspirational Approaches to Health Professions Education Application: Guidelines for Submitters**

These papers contain essential information required for making a complete full submission and can help you determine if this is the correct award to consider. The letter of intent form is divided into the following sections:

1. Date of Application
2. Title of Program
3. Name of school/institution
4. Corresponding person name and title
5. Topic/area where this inspirational approach in education is being claimed:
 - a. Some possible examples we thought about could be some special aspect of the learning environment, new approaches to inter-professional education,

recognition of teaching as part of institutional culture, education innovation and research, education in difficult circumstances or low resources, patients-as-educators, and education with an international flavour, to name a few ideas.

- b. It is important to note that submissions should not be restricted to these areas. There may well be an inspirational activity at your school that is not covered in the above examples.
6. Short description (maximum 500 words):
 - a. Background for this initiative? (What was the context that made this inspiration meaningful or important to start at your institution? What gap is this filling for your program or institution?)
 - b. Brief description of this initiative
 - c. Evaluation plan and outcome/Impact of this initiative
 - d. Why you believe your school merits an ASPIRE award of excellence in the area specified.
 7. Is your initiative one in which you could get students' perspectives of the initiative?
 8. Are you aware of similar initiatives at other schools? (If yes, which ones and how is yours different?)

The Letter of Intent will be required by **4th December 2020**. You will be notified if selected by **20th December 2020**. If selected for full submission, it will be due by **14th February 2021**.